



School of Nursing

Student Grievance Form

Form must be submitted to *faculty who assigned grade* with copy sent to *Faculty of Record and Associate Dean* within two (2) business days of receipt of grade

Student Name (Last) _____ (First) _____

Address _____ G# _____

Phone Number _____ OU Email Address _____

Semester of Violation _____ Course Number and Name (NRS) _____

Faculty for Course (Last) _____ (First) _____

Faculty of Record for Course (Last) _____ (First) _____

Student has Faculty Advocate (please circle one) yes no

I have read the policy and procedure for *Resolution of an Issue with the Evaluation/Grading Process* in the student handbook (please circle one) yes no

Statement of Grievance

Place an "X" next to the statement below that represents your reason for grievance:

___ the assignment of my grade was based on something other than my performance in the course.

___ the assignment of my grade was based on a substantial departure from the instructor's stated criteria as described in the course syllabus.

___ I was not afforded due process.

Please include a description of each of the following: 1) specific policies, procedures, or due process that was violated; 2) specific actions upon which the violation is based; and 3) actions taken to resolve the violation. The statement of grievance must be kept to one page.

What form of resolution are you requesting?

Student Signature

Date