

**Agendum  
Oakland University  
Board of Trustees Formal Session  
August 6, 2012**

**REAL ESTATE LEASE AGREEMENT-  
MACOMB INTERMEDIATE SCHOOL DISTRICT**

1. **Division and Department:** Academic Affairs/School of Education & Human Services.
2. **Introduction:** The School of Education has leased office space from the Macomb Intermediate School District (MISD) since 2004 and now seeks to renew the existing Lease Agreement for a one year period effective July 1, 2012 through June 30, 2013, which could be renewed, at Oakland University's option, for an additional two years. The space is used to deliver a number of educational programs to an estimated 120 enrolled students.

The Board Policy and Procedure for Disposal, Acquisition, Lease and Other Transfer of Real Property Interests requires that the administration seek Board approval for all leases of real property for University use when the lease term is more than one year or the annual rent is more than \$12,000. The total annual rent to be paid is \$80,000 (space is in excess of 4000 sq. ft.). The Lease Agreement has been reviewed by the Office of the Vice President for Legal Affairs and General Counsel and is in compliance with the law and University policies and regulations, and conforms to the legal standards and policies of the Vice President for Legal Affairs and General Counsel.

3. **Previous Board Action:** On September 23, 2009, The Board of Trustees approved a three-year Real Estate Lease Agreement beginning July 1, 2009 through June 30, 2012 between Oakland University and MISD.
4. **Budget Implications:** The University will continue to receive tuition from the estimated 120 enrollments in the following programs:

Doctorate of Philosophy in Education with Leadership Concentration (PhD)  
Education Specialist in Educational Leadership (EDS)  
Master of Education in Early Childhood Education with ZA Endorsement (MEd)  
Master of Education in Teacher Leadership (MEd)  
Master of Arts in Teaching with Elementary Education (MAT)

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Oakland University, through Professional Development funds, shall pay rent to the MISD for the office and classroom space. Long distance telephone service, use of copiers and facsimile machines, furniture and other office equipment, including phone instruments, are not included in the rent, and are the University's sole responsibility.

5. **Educational Implications:** The University may use and occupy the premises to support instructional programs for students including without limitation classroom instruction and all other related activities.

6. **Personnel Implications:** None.

7. **University Reviews/Approvals:** This recommendation has been reviewed by the Dean of the School of Education and Human Services, the Office of the Vice President for Legal Affairs and General Counsel, and the Interim Senior Vice President for Academic Affairs and Provost.

8. **Board Action to be Requested:**

RESOLVED, that the Board of Trustees authorize the President or his designee to execute a lease agreement with MISD.

9. **Attachments:** None.


Submitted to the President

on 8/11, 2012 by



Susan M. Awbrey  
Interim Senior Vice President for  
Academic Affairs and Provost

Recommended on 8/1, 2012  
to the Board for approval by



Gary D. Russi  
President