

Filed 9.5.89
Rev. 1.E.

ASSEMBLY OF THE COLLEGE OF ARTS AND SCIENCES
Minutes - March 28, 1989

- Present: S. Appleton, J. Barthel, V. Blankenship, R. Burke, M. Coffey, J. Cowlshaw, D. Downing, J. Eberwein, I. Eliezer, W. Garcia, R. Gerulaitis, J. Grossman, F. Hetzel, D. Malm, M. Naylor, W. Schwab, R. Stamps, R. Stern, W. Walton, R. Williamson, S. Wood.
- Absent: K. Berven, D. Bricker, E. Henry, V. Hillard, D. Jaymes, R. Kanost, M. Karasch, V. Khapoya, K. Moore, F. Schieber, J. Schimmelman
- Guests: D. Beardslee, J. Scherer, R. Tracy
- Presiding: Dean Downing in the absence of the president.

1. The dean convened the meeting at 3:35 p.m. Approval of the minutes of February 21 was moved and seconded. The minutes were approved.
2. OLD BUSINESS
 - a. Motion from the Executive Committee (Mr. Grossman).
Second reading. Eligible for final vote.

MOVED, that

THE ASSEMBLY APPROVES THE ESTABLISHMENT OF A COMMITTEE ON GRADUATE STUDIES AS A STANDING COMMITTEE OF THE ASSEMBLY.

THE COMMITTEE ON GRADUATE STUDIES SHALL CONSIST OF SEVEN MEMBERS APPORTIONED AS FOLLOWS:

1. SIX FACULTY MEMBERS SERVING FOR TWO-YEAR STAGGERED TERMS. THESE MEMBERS SHALL BE NOMINATED BY THE EXECUTIVE COMMITTEE AND APPROVED BY THE ASSEMBLY. THEY SHALL INCLUDE AT LEAST ONE FACULTY MEMBER FROM EACH OF THE ELECTORAL GROUPINGS AS DETERMINED UNDER ARTICLE III, SECTION ii, OF THE CONSTITUTION.
2. ONE REPRESENTATIVE OF THE DEAN, SERVING EX-OFFICIO.

THE CHAIRPERSON OF THE COMMITTEE ON GRADUATE STUDIES SHALL BE ONE OF THE FACULTY MEMBERS SERVING ON THE COMMITTEE, AND SHALL BE NOMINATED BY THE EXECUTIVE COMMITTEE AND APPROVED BY THE ASSEMBLY.

THE CHARGE TO THE COMMITTEE SHALL BE AS FOLLOWS:

1. TO MAINTAIN LIAISON WITH THE GRADUATE COUNCIL AND TO COORDINATE ACTIVITIES BETWEEN THIS BODY AND THE COLLEGE OF ART AND SCIENCES;
2. TO EVALUATE AND MAKE RECOMMENDATIONS ON MATTERS OF ACADEMIC, CURRICULAR, AND INSTRUCTIONAL POLICY CONCERNING GRADUATE PROGRAMS;
3. TO RECOMMEND GRADUATE PROGRAM DEVELOPMENT OR MODIFICATION AND TO PROPOSE THE ESTABLISHMENT OF NEW GRADUATE PROGRAMS;
4. TO ADVISE THE DEAN ON THE RESOURCE IMPLICATIONS OF PROPOSED GRADUATE PROGRAMS;
5. TO RECOMMEND TO THE DEAN THE ALLOCATION OF GRADUATE ASSISTANTSHIPS;
6. UPON DELEGATION BY THE COMMITTEE ON INSTRUCTION, TO REVIEW AND ACT UPON GRADUATE COURSES AND PROGRAMS OF INSTRUCTION AND PETITIONS OF EXCEPTION AND GRADE-CHANGE PETITIONS AFFECTING GRADUATE STUDENTS AND GRADUATE COURSES;
7. TO ADVISE THE DEAN ON MATTERS OF ACADEMIC CONCERN HE OR SHE WISHES TO PLACE BEFORE IT, AND TO RAISE QUESTIONS OF ACADEMIC CONCERN WITH THE DEAN, IN AREAS WHICH BEAR ON GRADUATE STUDIES;
8. TO REPORT TO THE DEAN ON ITS ACTIVITIES AT LEAST ONCE EACH SEMESTER.
9. TO EXCHANGE INFORMATION REGULARLY WITH THE COMMITTEE ON INSTRUCTION ON THEIR RESPECTIVE ACTIVITIES.

Members of the assembly had no further comments on this issue. The dean informed the assembly that passage of the motion requires a two-thirds majority vote of all assembly members, and that less than two-thirds of the membership are present. He proposed that the assembly vote by mail ballot. The assembly members assented.