1. Call To Order: 10:05am
2. Meeting Introductions
3. Approval of minutes from February 18, 2016 (all minutes are on e-space)
   a. Motion passed
4. Welcome: UHR, Ron Watson: we would like to improve our training, there are openings for our leadership academy,
5. President Report: Anthony Gallina
   a. Update on President/provost meeting with AP’s
      i. There has been a challenge scheduling this meeting and getting the president and provost on the same date. We are going to meet with the president for a half hour sometime this semester, so please look on the calendar for an update.
   b. Update on AP Assembly Constitution for 4/11 Board of Trustees Meeting
      i. The executive board approved the constitution. Anthony met with the provost’s office and the COO of the university to go over the constitution. The COO wants to meet more with the Assembly and the Association. We have been assured that our constitution will be on the agenda for the next Board of Trustees meeting. The COO wanted to read our constitution and well and there were talks about AP’s being more present at the BOT meetings.
      ii. We would like the COO come to a meeting in the future to meet with the AP Assembly
c. Update on new employee recognition event in late spring
   i. We would like to recognize the winner of the AP Assembly along with other staff members who have received awards this past year. The President’s Office would like to throw one large recognition event for the entire OU community. The tentative date is June 14th
   ii. Instead of the employee of the month going to Meadow Brook Hall with a dinner, they will be recognized with everyone else in front with the President. It was suggested also doing a mini private reception before or after with the President and the VP’s.
   iii. It was suggested that those winning the AP Bonus Awards also be recognized at the event. We could thank them on the screen and list everyone’s name.
   iv. It was suggested that those winning the larger awards have receptions after the large event for individual recognition, and a chance to say a few words of thanks.
   v. OU Founders Day is in April- is it possible to give these awards during this time or a different time? It would be worth it to pick a good time in the university calendar.
6. Vice President Report: Krista Malley
   a. Please stay after to help with the goodie bags!
   b. All new AP’s are updated on the spreadsheet and Krista has reached out to everyone asking their size t-shirts
7. Past President Report: Petra Knocke
   a. Elections update: We are going to Buffalo Wild Wings at 5:30pm tonight, please come!
      Everyone who is running will hopefully be there so you can meet them.
   b. We need 2 members at large, secretary, senator, and president elect. Please let Petra know if you would like to run!
8. Treasurer Report: Denica Holzworth
   a. Update on budget and new requests: Every year we get $3,000, and then an additional $3,000 for the AP Award ($1,500 for the winner and $1500 for the food and banquet). Last year we went over, so some of the money came from the general fund.
b. We have some roll over in our account from past years, we have $182.61 left out of the $3,000 this year. Roll over we have $1552.71 left from past years. With roll over and without spending we have $910.61 left.

c. Something to discuss, since we are not going to do the AP of the Year Award banquet what should we do with this extra funding?

d. We think that we should up our funding request to $5,000 for the next year, since we are holding more events

e. Krista: AP Recognition Month- we wanted to do a lot more for the month such as massages, lunches, breakfasts, but since we do not have enough money we are just going to do the goodie bags until next year. The approved amount was $203.00

9. Secretary Report: Allison Webster
   a. Please sign in and let me know if you want to get calendar updates.
   b. If you would like to run for the secretary position please let Petra know!

10. Senate Report:
    a. New program: MS in Cyber Security passed and will go to the BOT on April 11th
    b. University Libraries will update their constitution at the April meeting as well.

11. Board of Trustees Meeting
    a. The next meeting is April 11, 2016
    b. Past meeting: voting on the approval of the design for the new residence hall. The addition to the Oakland Center was another item. Elliott hall addition was also on the agenda.

12. Senate Committees
    a. Teaching and Learning Committee meets next week- about 40 people attended our luncheon last week. April 6th is our Founders Day Lunch and it is when they announce the distinguished Tenure and Non-Tenure track professors. The Transformative Teaching and Learning Conference is in May.

13. AP Association Report
    a. Thank you to everyone who attended the All-AP Meeting. Most AP’s were very interested in the topics that were discussed. The proposed AP performance management system was discussed in great detail. We are still waiting from Ron to see how this is going to be rolled out from the university. The Association is going to meet with the COO to discuss AP’s and compensation issues.

14. AP Assembly Committee Reports
    a. Communications: Britanni Hobbs
       i. Our next newsletter is going out on Tuesday. We are marketing nominations and elections right now.
    b. Community Engagement Committee: Kelly Brault
       i. Tonight is the Buffalo Wild Wings Happy Hour/meet the candidate’s event. See you there!
       ii. The Fun Lunches are coming back soon, please check the calendar to see where the dates and locations are
       iii. Nic Bongers is planning the Talent Show
    c. Personal and Professional Development: John Cebelak
       i. We met last week, our March event was last week and well attended about 40 people
       ii. We are solidifying our real estate event.
       iii. April 30th. Safe computing practices, there are still spots available
       iv. May 12th is our next meeting, please come out
    d. AP Recognition: Krista and Anthony
       i. Grand Idea submissions: on Dr. Hynd’s desk, announcement will be made soon
       ii. Please stay after to help assemble goodie bags
    e. Voice of the AP: Anna Mrdeza
    f. Nominations and Elections: Petra Knocke
15. New Business
   a. Team Award: A team was selected and will be announced soon

16. Good and Welfare
   a. Each building has a unique mailing address, please check into that for your business cards!
   b. OU basketball is still going on, they are in a basketball tournament. If and when they win a tournament we would like to go to a tournament.

17. Next Meeting; April 21st, OC Rooms 128-130 at 10:00am

18. Meeting Adjourned at 11:21am