

AP Association Executive Committee
Meeting Notes
October 17, 2018

Attendance: Kristin Rohrbeck, Don Ritenburgh, Maria Ebner-Smith, Anthony Gallina, Stephanie Lee, Marie VanBuskirk, April Thomas-Powell, Andrea Mill, Kelly Gianetto, Patrycja Comello and Nancy Osmialowski.

Guests: Angelicia Proffett Jessup, Hnou Vue, Michael Crum, Patrick Karabon, Ann Voorheis, Christina Riley, Michelle Migil, Theawiana Bracewell, Kate Genord, Diane Underwood, Erin Sudrovech, Gina DeMartis, John Meldrum, Kathy Gnau, Dan Arnold, Leanne Devreugd, Sarah Mullin, Bani Bordoloi, Kurtis Kirkpatrick, Holly Carruthers, Carolyn J. Johnson, Ning Ning Zheng, Cathy Starnes and Mimi Konicki.

Special Guest Speaker - Eric Herppich, Director of Compensation and Benefits

Approval of Minutes - September 19, 2018 minutes approved.

Treasurer's Report - No change.

Presidents / UHR Monthly Meeting Report

- Compensation
 - Compensation Committee has officially commenced.
 - First meeting held this week.
 - Comprised of Academic and Student Affairs representatives.
 - AP Association E-board has representative on committee.

- Training and Development
 - A committee has been meeting to create and implement an OU Mentoring program.
 - Committee will presented findings to Dr. Pescovitz
 - Discussion on campus regarding being able move through band as an AP continues to work on campus. More details to come.

- Workforce Alternative Schedule Task Force
 - Workforce Team has officially solidified suggestions and will present findings to Dr. Pescovitz soon.

Work Team Updates

Committees/Work Team Assignments -

- AP Manual Review Work Team updates
 - Anthony, Maria, Don, Andrea, Patrycja, Stephanie
 - Have reviewed entire manual and recommendations have been created.
- Quarterly Communications/Education Session Planning
 - Leanne, Stephanie, Nancy
 - Educational sessions will be planned throughout the year.
 - Additional information regarding helpful info will be included AP Assembly newsletter.
- Flexible/Alternative Work Arrangement Work Team
 - Ann, Kristin, Kelly, Maria, Marie
 - Work Team has been working with OU-community Task Force
- Compensation Review Work Team
 - Tricia, Jean, Nancy, April, Bani
 - UHR has delivered a few necessary documents to this Work Team.
 - Will look at market pay VS OU pay and advocating for AP's.
- All AP Meeting Work Team
 - Will be convened as we get closer to the event.

AP Assembly Updates

- Wellness Fair on October 30
 - AP Assembly/Association table will have reps from both groups.
- AP Spirit Wear Sale
 - Samples will located at OURecWell and at the table at the Wellness Fair.

Questions Asked by APs

- Who is to act as Willie's temporary replacement? Diane Kasunic.

GOALS:

- 2018-2019 AP Association Goals
 - Education - Plan and hold at least four education sessions centered on benefits and compensation by July 2019.
 - Outreach/Communication - Send out quarterly communications to assure that all AP's are up-to-date and can give feedback in a timely manner outside of All AP Meeting.
 - Compensation - Work with AP Compensation Committee representatives and UHR to review and recommend changes or edits to the compensation guidelines.
 - AP Manual - review AP manual annually, and suggest edits and changes.

Next Meeting: Wednesday, November 14, 2018 from 11:30am - 1pm in the Lake Erie Room of the OC

