

**Agendum  
Oakland University  
Board of Trustees Formal Session  
December 7, 2020**

**AUTHORIZATION FOR  
ELEVATOR MAINTENANCE AND REPAIR CONTRACT ADDENDUM  
A Recommendation**

1. **Division and Department:** Finance and Administration, Facilities Management Department, and Purchasing Department

2. **Introduction:** In February 2018, following the completion of a competitively bid process, Oakland University signed a contract with Schindler Elevator for the maintenance and repair of elevators campus wide and at extension sites. The University currently has 57 elevators within the contract, 33 of which are hydraulic elevators. The contract includes regulatory compliance testing and required submittals to the State of Michigan.

In 2019, Schindler Elevator approached Facilities Management with a new regulatory compliance requirement. The State of Michigan had started to enforce CAT 1 Testing for hydraulic elevators. Failure to perform this testing would result in significant fines and elevators would need to be shut down until the test was performed. The contracted fee per hydraulic elevators per month is \$160. Schindler Elevator initially requested \$40 per test per elevator or \$30 per test per elevator if the contract was extended for an additional three years.

The Purchasing Department was able to negotiate a further reduced rate of \$10 per test per elevator bringing the hydraulic elevator fee to \$170 per month, with a contract extension of seven years, through June 30, 2029. The proposed contract modification and addendum with a seven year extension will bring the total elevator maintenance and repair contract, including the added scope of State of Michigan required CAT 1 Testing of hydraulic elevators, to \$1,807,440, requiring Board of Trustee (Board) approval. This contract addendum will provide a consistent cost for an extended period of time and will ensure proper maintenance and testing.

It is requested that the Board authorize the Vice President of Finance and Administration to execute an elevator maintenance services contract addendum with Schindler Elevator.

3. **Previous Board Action:** None.

4. **Budget Implications:** The annual cost of elevator maintenance and repair services is built into the General Fund and Auxiliary Operations budgets.

5. **Educational Implications:** None.

6. **Personnel Implications:** None.

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7. **University Reviews/Approvals:** This agenda was formulated by the Associate Vice President of Facilities Management and reviewed by the Director of Purchasing, Vice President for Finance and Administration, and President.

8. **Recommendation:**

RESOLVED, that the Vice President for Finance and Administration be authorized to execute an addendum to the existing elevator maintenance and repair contract with Schindler Elevator to incorporate fees related to State of Michigan mandated CAT 1 Testing and a seven year contract extension; and, be it further

RESOLVED, that the Board of Trustees authorizes the President and the Vice President for Finance and Administration, and their respective designees, to perform all acts and deeds and to execute and deliver all contracts, instruments, and documents required by this resolution that are necessary, expedient and proper in connection with the Elevator Maintenance and Repair Contract Addendum; and, be it further

RESOLVED, that said contracts, instruments, and documents shall be reviewed by and be in a form acceptable to the Vice President for Legal Affairs and General Counsel prior to execution, and be in compliance with the law and with University policies and regulations and conform to the legal standards of the Vice President for Legal Affairs and General Counsel.

9. **Attachment:** None.

Submitted to the President  
on \_\_\_\_\_, 2020 by

\_\_\_\_\_  
John W. Beaghan  
Vice President for Finance and Administration  
and Treasurer to the Board of Trustees

Recommended on \_\_\_\_\_, 2020  
to the Board of Trustees for Approval by

\_\_\_\_\_  
Ora Hirsch Pescovitz, M.D.  
President