

OAKLAND UNIVERSITY

Fall 2016 Commencement Packet

University Graduate Ceremony

For Masters and Doctoral Graduates and Candidates



Saturday, December 17, 2016

Athletic O'rena

COMMENCEMENT INFORMATION



GRADUATION CHECKLIST



- Fill out Graduation Application (*Deadline Friday, May 27, 2016- August Graduates; Friday, September 30, 2016- December Graduates*)
- Graduation Requirements (*Academic Status, Application*)..... Page 1
- Ceremony Information: (*Graduate Seating, Guest Seating, Guest Tickets, Parking, Regalia, Announcements, Rings, Diplomas*)..... Pages 1-2
- Obtain information about announcements and class rings..... Page 2-3
- Attend Commencement Fair (*Saturday, November 12 and Thursday, November 17*)..... Page 3
- Purchase Regalia - Student Regalia Prices..... Page 4
- Mail invitations, tickets and parking information to guests (*November*)
- Student Guide to Career Services..... Page 5-6
- OU Alumni Association Information..... Page 7
- Commencement Day (Saturday, December 17, 2016)
(Arrive at the Recreation Center one hour before your ceremony begins)

IMPORTANT PHONE NUMBERS

Academic Affairs (commencement ceremony questions).....	(248) 370-2190
Academic Records:	
Registrar (degree application or diploma questions).....	(248) 370-3460
Office of Graduate Study (academic status questions).....	(248) 370-4156
Transcripts.....	(248) 370-3457
Alumni Engagement.....	(248) 364-6140
Barnes & Noble at Oakland University (regalia, announcements, rings).....	(248) 370-2404
Commencement Ceremony.....	(248) 370-2190
College of Arts and Sciences.....	(248) 370-2140
DVD Order.....	(248) 370-2460
Grad Images (photographer).....	(800) 261-2576
Career Services.....	(248) 370-3250
Graduate Studies.....	(248) 370-4156
School of Business Administration.....	(248) 370-3286
School of Education and Human Services.....	(248) 370-3050
School of Engineering and Computer Science.....	(248) 370-2217
School of Health Sciences.....	(248) 364-2369
School of Nursing.....	(248) 364-8766

Important Links

Career Services

www.oakland.edu/careerservices

Oakland University Alumni Association

www.oualumni.com

Transcript Requests

www2.oakland.edu/registrar/transcripts.cfm

On Saturday, December 17, 2016 Oakland University will honor its August and December (master's and doctoral) graduates during Commencement exercises in the Athletic Arena.

1. GRADUATION REQUIREMENTS:

• APPLICATION FOR DEGREE

To be eligible to graduate, you **MUST** complete a Graduate Application for Degree online at the commencement website by clicking on the 'Applying to Graduate' link. **The application deadline is Friday, May 27, 2016 for August graduates and Friday, September 30, 2016 for December graduates.** Only degree seeking students may participate in commencement. Students earning post-master certificates (non-degree seeking certificate, master's certificate, continuing education certificate) are **not eligible** to participate. **For questions regarding your Degree Application or Diploma call (248) 370-3460.**

• ACADEMIC STATUS

If you have questions concerning your Academic Status, please direct them to the **Office of Graduate Study** at **(248) 370-4156**.

• HONORS AND AWARDS

Students receiving recognition for the Outstanding Dissertation and Thesis Award should contact the Graduate Study Office at **(248) 370-4156** for instruction on special seating arrangements.

2. CEREMONY INFORMATION: Doctoral and Masters

• CEREMONY SCHEDULE – 1:00pm, SATURDAY, DECEMBER 17, 2016

College of Arts and Sciences; School of Business Administration; School of Education and Human Services; School of Engineering and Computer Science; School of Health Sciences; and School of Nursing

• GRADUATE SEATING

Graduate seating is reserved and tickets are not required for graduates. Special accommodations are made for physically challenged graduates at each ceremony. Please contact Academic Affairs at (248) 370-2190, prior to commencement, if you have specific seating requirements or if you will need assistance ascending and descending the stage during the ceremony.

• GUEST SEATING

To ensure a pleasant, high-quality experience and to guarantee seating for your guests, each graduate may request tickets for family and friends. A completed application for graduation form must be submitted, by the graduate, in order to receive his or her guest tickets. Please complete the application for graduation form on the web.

IMPORTANT: GUEST TICKET PROCEDURE

- **Guest tickets will be distributed to graduates at the Commencement Fair located in the Gold Rooms in the Oakland Center on **Saturday, November 12 and Thursday, November 17.****
- **If you are unable to attend the Fair, please make arrangements to have your tickets picked up by a family member or friend. They will need to present a signed permission letter from you naming the person picking up the tickets, a photocopy of your picture ID, and their own picture ID.**

On commencement day, doors to the Athletic O'rena will open for guest seating one hour before the start time of the ceremony. All guests aged three and over must have a ticket for admission and are asked to be seated 15 minutes before the ceremony begins. **Note: The gate/turnstiles will temporarily close during the processional (at the beginning of the ceremony) and will open again for late guests.**

Children are welcome to attend; however, it is the parents' responsibility to keep them quietly seated during the ceremony. Children under three without tickets will not have a separate seat and must sit in their parent's lap.

Each ceremony will be interpreted in American Sign Language for the hearing impaired.

Handicapped (wheelchair) accessible seating for guests is available at the top of the O'rena. There is handicapped accessible parking in front of the O'rena, as well as a ramp.

- **COMMENCEMENT CEREMONY LIVE ON THE WEB**

Family and friends who are unable to attend the commencement will be able to view the Fall 2016 ceremonies online, as they occur, at the OU website at <http://www.oakland.edu/>.

- **REGALIA, ANNOUNCEMENTS, RINGS**

Commencement attire (regalia) is required for participation in the ceremony. Graduates may purchase their caps, gowns, personalized announcements and rings through **Barnes & Noble at Oakland University (248) 370-2404** located in the lower level of the Oakland Center.

- **GRADUATE ARRIVAL, DRESS, LINE-UP, RECEIVING DEGREE**

Graduates should arrive at the **Recreation Center** one hour prior to the start time of their ceremony and proceed immediately to the lower level of the **Recreation Center** where they will pick up their **name card** from the registration table. Faculty marshals will be there to direct and assist graduates in lining up (in pairs) for the procession and with any questions they may have. When the ceremony is ready to begin, graduates process into the O'rena. Each ceremony will begin promptly at the scheduled time and will last approximately 1½ to 2 hours.

Commencement attire (regalia) is required for participation in the ceremony. Appropriate attire is required for all graduates. Casual clothing such as jeans, t-shirts, and tennis shoes, etc. is not allowed.

Graduates must NOT carry purses, backpacks, jackets, etc. Please leave valuables with family members. Graduating students must not bring alcohol or toys, i.e., beach balls, Frisbees, bubbles or noisemakers into the O'rena. All cell phones, pagers and electronic devices must be turned off prior to the start of the procession.

During the ceremony, marshals will direct graduates to the stage. Each graduate will be recognized as they cross the stage, where the Provost and School/College Dean will hand them a diploma cover and they will shake the President's hand. They will exit the stage using the center stairs and return to their seat.

- **DIPLOMAS**

Diploma covers are handed out during the ceremony. Diplomas are mailed to graduates approximately 10-12 weeks after graduation. Diplomas will not be issued to any degree candidates who have outstanding financial obligations. **For questions regarding your diploma, contact the Registrar's Office at (248) 370-3460.**

- **PARKING**

To make commencement a more enjoyable experience, we urge you to provide parking information (campus maps) to your invited guests. Campus maps, with parking lots labeled, can be printed from the Oakland University website.

- **INCLEMENT WEATHER**

In case of inclement weather, please call the university at **(248) 370-2000** or tune in to WJR or WWJ radio, or watch FOX 2, WDIV-TV, or WXYZ-TV for information on cancellation of ceremonies.

- **PHOTOGRAPHS**

Professional photographers have been engaged to photograph graduates. The company will contact the graduates independently. For graduation photography questions, please contact **Grad Images at (800) 261-2576.**

- **COMMENCEMENT DVD**

DVDs of each ceremony may be purchased from the **Instructional Technology Center (248) 370-2460.** Please see attached flyer for details. You can also order the DVD online by credit at the **CSITS MarketPlace Store website (link found on the commencement website).**

Attend the Commencement Fair!



Saturday, November 12, 2016 | Gold Rooms | 9a.m. -1:30p.m.
Thursday, November 17, 2016 | Gold Rooms | 11:30 a.m. – 6:30 p.m.
and the Barnes and Noble Bookstore of Oakland University

in the Oakland Center

The “one stop” event for all your graduation needs

Presented by

Barnes & Noble at Oakland University

(248) 370-2404

www.oakland.bncollege.com

GRADUATION INFORMATION

IMPORTANT- GUESTS TICKETS REQUIRED FOR COMMENCEMENT CEREMONIES:

- Guest Tickets must be picked up at the Commencement Fair

REGALIA:

- Regalia will be available in the bookstore beginning **November 12, 2016**.
- Graduates must wear all black regalia (this includes the cap and gown) to participate in the ceremony.
- Regalia should be steamed. **Do not iron the gowns.**

ANNOUNCEMENTS:

- Representatives from the announcement company will be available on **November 12, 2016** at the COMMENCEMENT FAIR.
- Announcement information can be picked up at the bookstore.
- The bookstore has samples on display.
- Students order directly from the announcement company.

CLASS RINGS:

- The vendor will be available for two days at the COMMENCEMENT FAIR!
- **HUGE \$AVINGS** on rings for 2 days only! – **November 12 and November 17, 2016**.
- Class ring samples and brochures are on display in the Bookstore.
- Students order directly from the ring company.

DIPLOMA FRAMES:

- All styles of diploma frames are on display in the bookstore.
- All styles are in stock and available for purchase.
- A color brochure is available at the Bookstore, and any frame can be ordered through the brochure with delivery to your home.

GRADUATION PHOTOGRAPHS:

- A professional photographer from **GradImages** will be present at the Commencement Fair to photograph graduates in their regalia. This will be provided **FREE** of charge!

ALUMNI ASSOCIATION

- Stop by the COMMENCEMENT FAIR and sign up for your Oakland University Alumni Association membership!

Oakland University Is an Eco-friendly Commencement

- Each gown is made of 23 recycled plastic bottles
- Size labels in the gown neck stamped with soy ink
- Shipping cartons are produced from recycled cardboard
- Plastic bags used to package regalia are made of recycled plastic

December 2016 Student Regalia Prices

Bachelor

Cap/gown/tassel

\$ 59.98 + tax

Masters

Cap/gown/tassel/hood

\$ 100.98 + tax

Education Specialist

Cap/gown/tassel/hood

wears Doctorate gown with Masters hood

\$ 99.98 + tax

Doctorate

Cap/gown/tassel

\$ 61.98

**your hood is presented to you at the ceremony*

Regalia available for purchase in the Bookstore November 12 – December 9

Barnes & Noble at Oakland University lower level of the Oakland Center

Career Services

How may we help you?

oakland.edu/careerservices

Check out these and many other services on our website:

- OUCareerLink.com
- Internships and Co-Ops
- On and Off-Campus Jobs
- Career Advising
- Career Fairs
- Company Meet and Greets
- Career Technology Center
- Computer Workstations
- Mock Interviews
- Resume Reviews
- OUCareerLink.com Registration
- On-Campus Interviewing

For even more hands-on guidance, request a workshop for your student org or class:

- *"Hire" Fashion*
- *Interview IQ*
- *Right Resume*
- *Salary Negotiations*
- *Internship Insider*
- *Career Services 411*
- *Social Media Job Search*

Check out our website for details and registration.

Let's get together.

154 North Foundation Hall
(248) 370-3250

Office Hours: 8 a.m.-5 p.m. Monday-Friday

Walk-In Advising: Noon-4:30 p.m. Monday-Thursday

*Evening hours available upon request

OUCareerLink.com

To Register:

Go to www.OUCareerLink.com
Click on "for students and alumni"
Click on "Register"
Start using OUCareerLink

To Upload your Resume

Log in to OUCareerLink
Click on the "Documents" tab at the top of the page
Click "Add New"
Locate your resume using "browse"
Click submit

To Search for On and Off-Campus Jobs:

Log into OUCareerLink and click on the "Jobs" tab at the top
Choose "CareerLink Jobs" from for a local database or "Extended Job Search" for a national database
Enter criteria such as "position type" or "industry" or any other keywords and click "search"

Some top employers recruiting at OU include:



CHRYSLER

PRICEWATERHOUSECOOPERS



Deloitte

plante
moran

ERNST & YOUNG
Quality In Everything We Do

DTE Energy

CHASE

Moosejaw



KELLY
SERVICES

Walgreens
The Pharmacy America Trusts



OAKLAND
UNIVERSITY™



Welcome to YOUR...

Congratulations on your graduation! We are excited to welcome you into the Oakland University Alumni Association, a community of over 100,000 alumni. As a graduate of OU, you are now automatically a member of the OUAA and qualify to receive the benefits available through the association without membership fees. We encourage you to participate in the life of the university in a way that is meaningful for you. Together, alumni make a difference by participating in events that support scholarships and programs, volunteering their time, making a gift, advocating for OU, mentoring OU students, and sharing their OU pride.

Not only does the OUAA keep you connected to your alma mater, but also provides you with services and benefits that include access to returning alumni scholarships, campus programs and networking events, and savings with several local and national companies when you use your membership card. Visit oualumni.com for more information including meaningful resources and programming specifically for young alumni at oualumni.com/youngalumni.

Get involved! The theme I AM OU is our call to action identifying five ways alumni make a difference:

Impact a student's experience. Through the OUAA Scholarship Program, more students are able to achieve their dream of pursuing an OU degree. To date, the OUAA has awarded more than \$1 million in scholarships to qualified OU students.

Advocate for OU. Attend signature events like the OUAA Golf Challenge and the Grizzly Gala, where all proceeds benefit student scholarships. Spend a day at the ballpark at the annual OU Day at Comerica Park, cheer for the Golden Grizzlies and take a stroll down memory lane during Homecoming Weekend.

Mentor a student. Provide career advice to OU students at the Student to Professional Conference, open your home for good food and conversation when you have Dinner a Dozen Grizzlies and share your professional expertise with the next generation of OU graduates during Speed Networking.

Open doors for others. Volunteer for the Alumni Admissions Ambassador Program (AAP) and help recruit qualified students to OU. By participating in events like college fairs and on-campus visit programs, you can share your Oakland experience with prospective students and their families.

Update your record. By updating your record, you can stay informed through the award-winning *OU Magazine* and the *Alumni Update* e-newsletter.

For more information on the OUAA, visit our website at oualumni.com. Join us on [Facebook](https://www.facebook.com/oualumni) and [LinkedIn](https://www.linkedin.com/company/oualumni). Follow us on [Twitter](https://twitter.com/oualumni).