

ATTACHMENT 1

Facilities Management Service Charges

February 15, 2021

	General Fund Facilities		
	Repair	Replace As Is	Renovation
Alarm Systems	Dept	Dept	Dept
Black Boards	FM	FM Project	Dept
Blinds	FM	FM Project	Dept
Ceiling - Tile	FM	FM Project	Dept
Change use of room	Dept	Dept	Dept
Coat Hooks	FM	FM	Dept
Coat Racks	FM	FM	Dept
Door Hardware	FM	FM	Dept
Drapery	FM	FM Project	Dept
Dutch Doors	FM	FM	Dept
Electrical - Outlets	FM	FM Project	Dept
Eye Washer	FM	FM Project	Dept
Fire Suppression Systems - Specific to Dept	Dept	Dept	Dept
Fire Suppression Systems - General	FM	FM Project	Dept
Flooring - Carpet	FM	FM Project	Dept
Flooring - Carpet Cleaning Common Spaces	FM	FM Project	Dept
Flooring - Carpet Cleaning Office	FM	FM Project	Dept
Flooring - Seal	FM	FM Project	Dept
Flooring - Tile	FM	FM Project	Dept
Furniture	FM	Dept	Dept
Furniture - Classroom fixed	FM	FM Project	Dept
Furniture - Classroom moveable	FM	Dept	Dept
Furniture - Office	FM	Dept	Dept
Furniture - Public Areas	FM	FM Project	FM Project
Furniture (fixed) reupholster	FM	FM Project	Dept
Equipment (Departmental Built-in)	FM/Dept*	Dept	Dept
Equipment Building Systems	FM	FM Project	FM Project
Generators	FM	FM Project	Dept
HVAC	FM	FM Project	Dept
HVAC - Computer Rooms	Dept	Dept	Dept
Lamps (burned out lights & ballasts)	FM	FM	FM Project
Lighting	FM	FM	Dept
Locks	FM	FM	Dept
Locks - change in use of room	Dept	Dept	Dept
Locks - Re-keying	FM	Dept	Dept
Networks - Internet / data and voice	Dept	Dept	Dept
Paint Dept Labs & Special Classrooms	Dept	Dept	Dept
Paint General Classrooms	FM	Dept	Dept
Paint Hallways, Lobbies, Restrooms	FM	FM Project	FM Project
Paint Offices	Dept	Dept	Dept
Panel Movement/Rearrangement	Dept	Dept	Dept

Parking Lot - Lighting		FM	FM Project	FM Project
Parking Lot - Paving		FM	FM Project	FM Project
Parking Lot - Striping		FM	FM Project	FM Project
Power		FM	FM Project	Dept
Projection Screens		FM	FM Project	Dept
Signage - Building Exterior		FM	FM Project	FM Project
Signage - Departmental		Dept	Dept	Dept
Signage - Directional Exterior		FM	FM Project	FM Project
Signage - Directional Interior		FM	Dept	Dept
Signage - Room No's & Restroom Signs		FM	FM	FM Project
Video Surveillance		Dept	Dept	Dept
Wall Repair		FM	FM Project	Dept
White Boards		FM	FM Project	Dept
Window Washing		FM	FM	FM Project
Windows Exterior		FM	FM Project	FM Project
Windows for Doors		FM	FM	Dept
Windows Interior		FM	FM	Dept

FM indicated above -

Facilities Management will handle cost within their budget

FM Project indicated above -

Facilities Management will handle initiating project and will proceed with availability of funding; funding source from administrative or departmental funds

Dept indicated above -

Department responsible for funding costs working with appropriate Vice President to determine funding

* Facilities Management will attempt to repair the equipment at Facilities Management's expense. If repairs require an outside vendor to make the repair then the costs are the responsibility of the department to pay.