

# Using the IRS Data Retrieval Tool

The 2018-2019 IRS Data Retrieval Tool allows most users (students and parents) to securely transfer specific federal tax return information to the FAFSA. Users will see, “**Transferred from the IRS**” to confirm the data is included on the FAFSA.

Log into your FAFSA using student’s FSA ID and password: [www.fafsa.gov](http://www.fafsa.gov)

Click on Financial Information and answer the questions to Link to the IRS

Fill in required fields and click submit

Select the Transfer My Tax Information into the FAFSA option to transfer information to your FAFSA. Complete for both student and parent. **Sign and submit your FAFSA for processing.**

The screenshot shows the Federal Student Aid login page. It features a 'Login' section with fields for 'Enter your (the student's) FSA ID' and 'Enter the student's information'. There are also links for 'Forgot Username' and 'Forgot Password'. A 'NEXT' button is at the bottom right.

The screenshot shows a confirmation page with a green checkmark and the text 'Application was successfully saved.' Below this, there are two questions: 'For 2016, have you completed your IRS income tax return or another tax return?' (with a dropdown menu set to 'Already completed') and 'For 2016, what is your tax filing status according to your tax return?'. A 'Link to IRS' button is at the bottom. Navigation buttons for 'PREVIOUS' and 'NEXT' are also visible.

The screenshot shows the 'Get My Federal Income Tax Information' page. It asks to 'Enter the following information from your 2015 Federal Income Tax Return'. The form includes fields for: First Name, Last Name, Social Security Number, Date of Birth, Filing Status (with a dropdown menu), Address (Street, P.O. Box, Apt. Number), Country (with a dropdown menu), City/Town or Post Office, State (with a dropdown menu), and ZIP Code. A 'Submit' button is at the bottom right.

The screenshot shows the 'Transfer My Tax Information into the FAFSA' options page. It has two main sections: 'Transfer My Tax Information into the FAFSA' with a 'Transfer Now' button, and 'Do Not Transfer My Tax Information and Return to the FAFSA' with a 'Do Not Transfer' button. There is also a 'Print this page for your records before choosing an option below.' link and an 'IRS Privacy Policy' link at the bottom.