

Conditional Add and Drop

This feature will allow you to drop a class only if you can the other class in your Summary. If this is not checked, a Web Dropped will be processed even if your Web Register is not.

- Go to mysail.oakland.edu. Alternatively, go to oakland.edu and click the MySail link.
- Go to Register for Classes
- Select Term

The screenshot shows the 'REGISTRATION' page with a header 'What would you like to do?'. There are six main options, each with an icon and a description. The 'Register for Classes' option is circled in red, and a red arrow points to it from the left. The other options are: 'Prepare for Registration', 'Plan Ahead', 'View Registration Information', 'Browse Classes', and 'Browse Course Catalog'.

- Register as you normally would by adding the new class to the Summary
- **Important: Check the Conditional Add and Drop box.** If you do not check this box, any Drop requests will be processed even if you cannot Add the other class.

The screenshot shows the 'Summary' page with a table of classes. The table has columns for Title, Details, Hours, CRN, Schedule Type, Status, and Action. The classes listed are 'Issues in World Politics', 'Composition I', and 'Intro American Politics'. The 'Status' column shows 'Pending', 'Waitlisted', and 'Registered' respectively. Below the table, there is a summary bar: 'Total Hours | Registered: 4 | Billing: 4 | CEU: 0 | Min: 0 | Max: 18'. At the bottom, there is a 'Conditional Add and Drop' checkbox, which is checked and circled in red, and a 'Submit' button.

Title	Details	Hours	CRN	Schedule Type	Status	Action
Issues in World Politics	PS 114, 005	4	14284	Course ...	Pending	Web Register
Composition I	WRT 150, 030	0	11114	Course ...	Waitlisted	None
Intro American Politics	PS 100, 001	4	11672	Course ...	Registered	None

- For the class you want to Web Dropped only if you can Web Register the other class - change None to Web Dropped

Summary

Title	Details	Hours	CRN	Schedule Type	Status	Action
Issues in World Politics	PS 114, 005	4	14284	Course ...	Pending	Web Register
Composition I	WRT 150, 030	0	11114	Course ...	Waitlisted	None
Intro American Politics	PS 100, 001	4	11672	Course ...	Registered	None Web Dropped

Total Hours | Registered: 4 | Billing: 4 | CEU: 0 | Min: 0 | Max: 18

Conditional Add and Drop **Submit**

- Click Submit
If processed fully, your new class is listed as Registered and the Web Dropped class is Deleted. On your next transaction or login, Deleted will be removed from your Summary.

Summary

Title	Details	Hours	CRN	Schedule Type	Status	Action
Issues in World Politics	PS 114, 005	4	14284	Course ...	Registered	None
Composition I	WRT 150, 030	0	11114	Course ...	Waitlisted	None
Intro American Politics	PS 100, 001	0	11672	Course ...	Deleted	None

Total Hours | Registered: 4 | Billing: 4 | CEU: 0 | Min: 0 | Max: 18

Conditional Add and Drop **Submit**

- If there are any registration errors, the add/drop will not be processed. The previously class will remain Registered and the new class will show error Notifications.