UCUI Meeting Minutes
Gold Room B, the OC
February 7, 2017

Convened at 10:05 a.m.

Attendees: Susan Awbrey (Chair), Tricia Westergaard, Irene Shabazz, Nancy Osmialowski, Brittany Kleinschmidt, Stephen Filler, and Adina Schneeweis

1. Minutes from 01/23/2017 were approved.

2. Request for program modification of B.A. in Art History to increase the required two-semester Senior Thesis courses AH 495 and AH 496 from 2 credits to 4 each. The credit increase raises the minimum credit count for the major from 48 to 52.
    a. The committee had requested reason for change. Art History submitted the catalog copy, not a reason.
    b. Schneeweis makes motion to approve request, pending reason is found in COI minutes, Filler seconds, motion approved.
    c. Shabazz will forward COI minutes to committee via email.

3. Request for program modification of B.M. in Piano Performance (1) to add MUS 1175, applied study, for entry-level students and (2) to change recital for pianists from 6 to 4 credits, because they do not need accompanists, which the extra 2 credits pays for.
    a. Schneeweis makes motion to approve request, Filler seconds, motion approved.

4. Petition of exception to CLEP rule that exam must be taken before 32 credits at Oakland.
    a. Student is set to graduate pending this course completion.
    b. Filler makes motion to approve request, Schneeweis seconds, motion approved.

Adjourned at 10:34 a.m.
Minutes prepared and submitted by Adina Schneeweis.

OAKLAND UNIVERSITY

University Committee on Undergraduate Instruction
Modify an Approved Undergraduate Program

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ALL areas within a red border are required fields.

Academic Units, modifying the curriculum of an existing undergraduate program or renaming, merging, or splitting a program must submit this for UCUI approval.

All requests for program modifications must be submitted by December 1st for the current catalog.

Effective Term: (•) Fall Year: 2017 Modify

Name of Currrent Program(s): Bachelor of Music in Piano Performance

Name of Proposed Program(s): Same

Department: Music, Theatre and Dance

College/School: CAS

Please describe the reason for the proposed change

Before entering higher ed, pianists learn in private piano studios, where there is little standardization. MUS 1175 will support applied study by helping students find common threads and develop skills needed for success.

Recital for pianists should be 4 cr not 6 cr because they do not need accompanists, which the extra 2 credits pays for.

1. Is there a change to credit hours?	(•) Yes ( ) No	If so, change credit hours from	6 to 4
2. Are you eliminating the Pre-Major?	( ) Yes (•) No	If so, elimination of Pre-Major	
3. Are you adding a minor?	( ) Yes (•) No	If so, name of minor	
4. Are you deleting a minor?	( ) Yes (•) No	If so, name of minor	
5. Are you changing the rubric for all courses?	( ) Yes (•) No	If so, change rubric	to
6. Will courses be added?	(•) Yes ( ) No		

If yes, provide the courses to be added (note: all courses must be in Banner prior to completing this request and no modifications are allowed to this section after submission).

Subject	CRN	Title	Effect	Credits	Status	Pre Major/Major Core/Elective
MUS	1175	Piano Technique Seminar	201740	1	approv	( ) Pre Major (•) Major Core ( ) Elective
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11) Does the proposed change effect faculty workload? ○ Yes ○ No

If so, please describe the impact of the proposed changes on faculty workload

12) Provide an explanation for how students enrolled in the program prior to effective date of any curriculum change may complete their program under old requirements - if they so desire. (The courses required must remain available, or suitable substitutions be specifically designated).

13) Provide other information that you believe would be useful to the committee.

14) Are there any additional resources needed? (Resources include faculty, administrative clerical, researchers, classroom space, library holding, etc.)

○ Yes ○ No If yes, please provide the budget in an attached word document.

Before submitting this form, please attach the following:

1. A word document with a detailed description of:
   a. A copy of the current program(s)
   b. List proposed program changes and a copy of the proposed program
   c. Please provide a budget if you answered yes to question 14
   d. Any other information that you believe would be useful to the committee

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Routing Instructions

The following Electronic Signature Approvals are required to complete this request:

1. **Program Director**
2. **Department Chair (if applicable)**
3. **Chair of College/School Curriculum Committee**
4. **Undergraduate Education** - After all approvals are received, route to: **ug_education@oakland.edu**

Comments (if needed) - 400 characters limit

Person routing form: Irene Debra Shabazz

Oakland Email for routing: Check Email

Approve | Forward | Disapprove | LOCK | FAQ | Attach

Number of documents attached 0

Signatures

Name	Action	Email	Dept	Date	Sent To	Comments
Jacqueline H. W	Saved	jwiggins@oaklanc	Music, Theatre & Danc	5 Feb 2017 10:4:		
Jacqueline H. W	Submitted	jwiggins@oaklanc	Music, Theatre & Danc	5 Feb 2017 10:4(	dykstra@oakl	
Sandra K. Dyks	Forwarded	dykstra@oakland	Arts & Sciences	5 Feb 2017 16:3:	stewart@oakl	
Robert B. Stewa	Approved	stewart@oakland	Arts & Sciences	6 Feb 2017 07:2:	shabazz@oak	

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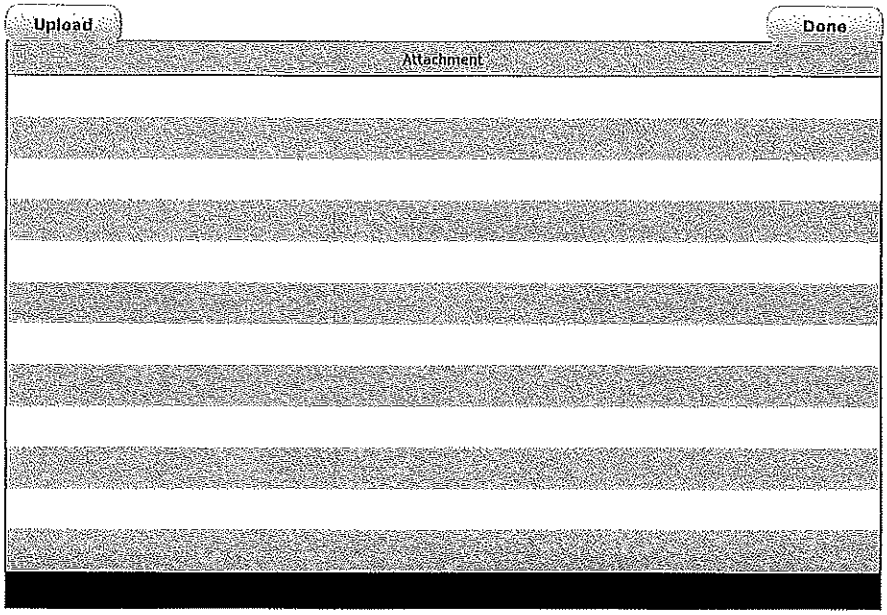
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