

Minutes UCUI Meeting; February 15, 2019
2:00-3:30 PM;158 OC

In attendance: Hitt, MGinnis, Long, Sidlinger, Webb, Murphy, McDonald, Barrenkala, Osmialcusi, Westergaard, Alawneh, Goble, Shabazz

1. Note Taker Request

2. 1/22/2019: Minutes reviewed, moved to approve, seconded, unanimous approval.

3. Program Review English (deferred from last minute): Ann Hitt is developing a rubric for a more structured evaluation at the next meeting.

4. SHS Program Modifications - SHS COI minutes

- *Several SHS modifications. Their COIs have approved the changes.*

a. Completion BS in Applied Health Sciences - reduction in credits

- *Catalog copy Applied Health Sciences BS*
- *Reduced credits to 124. Remove STA 2220. With respect to Statistics, eliminating Statistics makes it more in sync with other programs. Many of these students have already taken statistics (for their MTA). Students without the MTA stamp, may need to take STA 2220, and will likely complete more credits.*
- *Moved, seconded, **unanimous approval.***

b. BS Holistic Medicine Concentration - name change

- *New name and new major code. Major is in Health Science, with a concentration in Integrative Holistic Medicine. It was proposed that we request a name change.*
- *Provided the name change is conducted, UCUI members moved to approve, seconded, and **unanimous approval.***

c. Holistic Health Minor - name change, and change to electives

- *Moved, seconded, **unanimous approval.***

d. Nutrition Minor - changes to align with new major

- *Removing courses. Now a 21 credit minor. Aligns minor with newly proposed nutrition major.*
- *Moved, seconded, **unanimous approval.***

5. CAS Program Modifications - CAS COI Minutes

a. Writing and Rhetoric BA - name change and removal of tracks

- *Name Change to Professional and Digital Writing for the B.A. They propose getting rid of the tracks to decrease student confusion about requirements.*
- *Their may be some concern about overlapping/ redundancies with Journalism.*
- ***Moved to table** until we acquire more information with responses addressing redundancies; seconded, unanimous approval.*

b. Writing and Rhetoric Minor : proposes the change to just "Writing". Getting rid of "and Rhetoric".

- *It was suggested that rhetoric is pedagogically relevant, so eliminating that part of the title removes an important component of the degree. It seems that their justification might be*

weak. Writing is very broad, so it seems to need specificity (e.g., digital writing) and/or a modifier.

- **Moved to table**, seconded, unanimous approval. UCUI can inquire as to how the name change is an improvement.

c. World Music Minor Program Changes : decrease credits to 20; eliminate courses that are no longer taught. An option for study abroad. Non-credit requirements: completing world music ensembles.

- *Moved to vote on changes to proposal, seconded, unanimous approval.*
- *Agreed that we should inquire about the 8 semester requirements for ensembles. Unclear how students complete this requirement.*

6. HLC - update - Program Review

- *Chair said that it was the best organized program she had seen in 10 years.*
- *They will send a recommendation, and we can correct inaccurate items. HLC can agree or disagree with the report.*

7. Discussion

a. Future review of program modification materials on eSpace

- *Most of our program modifications are straightforward. Ann proposes posting these on eSpace and providing an option for forum discussions. We can confirm these quicker at our meetings.*

b. Proposed Policy on Exams during Finals Week (see below)

- *Discussion ensued about existing versus revised policies. Some grades are posted before final exam week, indicating that some faculty are shortening the semester by administering the final exam before finals week.*
- *Some faculty prefer giving quizzes (e.g. review quizzes) the week before finals. The OU "revised policy" allows for quizzes and other projects.*
- *HLC regulations state that there are a set number of contact hours. Most of our courses include final exam week contact hours in OU's computation.*
- *If we vote about this issue (vote the existing policy down; and then vote on the revised policy), it goes forward as a recommendation to the Senate.*
- *Moved to vote that the revised policy should be forwarded as a recommendation to the Senate. Seconded. In favor of revised policy as it is: 7. Opposed: 2.*

Existing Policy

UNIVERSITY SENATE LEGISLATION PROHIBITS QUIZZES, TESTS OR EXAMINATIONS THE WEEK PRIOR TO WHEN THE FINAL EXAMINATION PERIOD BEGINS. VIOLATIONS OF THIS LEGISLATION SHOULD BE REFERRED TO THE ACADEMIC AFFAIRS OFFICE, 205 WILSON HALL, (248) 370-2190 FOR UNDERGRADUATE COURSES OR TO THE OFFICE OF GRADUATE STUDY, 520 O'DOWD HALL, (248) 370-4053 FOR GRADUATE COURSES.

Revised Policy

Faculty members are prohibited from giving in-class or online examinations or tests that are in-lieu of final examinations during the last 7 days prior to the start of the final examination period of any fall or winter semester and the last 3 days of any seven-week session. This policy also covers quizzes if the particular quiz accounts for more than 10% of the course grade. Homework assignments, term

projects, presentations, and short quizzes (quizzes worth less than or equal to 10% of the course grade) are not covered by this policy. Violation of this policy will be first referred to the Dean of the academic unit that offers the course. A student may contact the Academic Affairs Office if the issue is not resolved by the academic unit.

Respectfully submitted, Deb McGinnis