

12/03/2018 UCUI Meeting Notes

Present: Shadi Alawneh, Malli Barrenkala, Christy Bryant, Cristian Cantir, Daniel Goble, Anne Hitt, Deb McGinnis, Kevin Murphy, Nancy Osmialowski, Irene Shabazz, Robert Sidelinger, Scott Tiegs, Sara Webb, Trica Westergaard, Anne Zacharias

Meeting Note Taker: Kevin Murphy

Approval of Minutes from 11/5/2018

Minutes were approved after several typos were corrected.

New Program – BS in Nutrition, SHS

Questions raised at the 11/5/18 UCUI meeting were addressed in written responses submitted by Jennifer Lucarelli, Chair, Interdisciplinary Health Sciences. The written responses

- i.) Explained course numbering questions raised at the previous UCUI meeting.
- ii.) Provided the market survey responses that the committee had requested.
- iii.) Provided the letters of support and statement of available library resources requested by the committee.

Dan Goble moved that UCUI accept the submitted responses and that the proposal be advanced forward in the review process. Anne Zacharias seconded the motion. The motion passed unanimously.

Department of English Program Review

The Department of English has submitted its Decennial Program Review document for consideration. Such reviews should generally be conducted every ten years. Anne Hitt requested that the UCUI read the document prior to the next meeting. The UCUI will discuss the review document at the next meeting and provide appropriate feedback to the English Department.

Finals Week Exam Policy

The School of Business Administration has proposed that the existing finals week exam policy be revised. A robust discussion of the existing policy ensued as well as of the proposed revision. Anne Hitt indicated that she would look for comparable policies at other institutions to determine whether Oakland is following best practices. All agreed that we would continue the discussion at the next meeting.

The next UCUI meeting is scheduled for Monday, December 17.