## **Direct Deposit**

## **Enroll in Direct Deposit**

- 1. Click <u>View/Update Direct Deposit</u> to enroll in and manage direct deposit for payroll and accounts payable.
  - Login with your NetID and password.
  - Click on "Add New" in the Proposed Pay Distribution section to enroll in direct deposit for payroll payments.

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My Profile • Direct Deposit Allocatio	'n					_			
Pay Distribution as of 09/30/2021		Add Payroll Allocation				×		^	
Bank Name	Routing	Bank Routing Number	(i)	Account Numb	er	()		Net Pay Distribution	
OU Credit Union	xxxxxx96	Bank Routing Number		Account Number					
		Bank Name	Account Type		Priority				
Credit Union ONE	XXXXX98		Select a Type	*	1	~			
		Amount						Total Net Pay	
Proposed Pay Distribution		O Use Remaining Amount							
		O Use Specific Amount							
		Use Percentage						Delete      Add New	
Annual Tarah Davah		By checking this box and sub agree and certify that: (1) All of institutions and none of the dire electronically transferred in the "automatic sweep" or similar tra Authorization Agreement; or if if	the banks or credit ect deposit(s) made r entirety to a fore nsactions. If this st	unions listed abo to those banks o gn financial instit atement is not tr	ve are United State r credit unions will ution in "back-to-b Je, then: I will not s	es financial l be lack," submit this			
Accounts Payable Deposit		direct deposit authorization; (2) NACHA rules: Oakland Universit	The following action		^				
	reversal/correction (debit) entri- account(s) listed above; and the to such account(s); (3) The Oakl, oakland.edu/directdeposit will a	es and adjustment banks or credit un and University Dire		Detete      Add New					
		CANCEL			SAVE NEW DEPO	SIT			

 Click on "Add New" in the Accounts Payable Deposit section to enroll in direct deposit for payments for refunds of excess financial aid, dropped classes that were made by cash AND/OR reimbursements for student organization-related expenses.

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My Profile   Direct Deposit	Add Accounts Payab	le Deposit		×	iver i aj ensurement
OU Credit Union	Bank Routing Number	î	Account Number	i	
Credit Union ONE	Bank Routing Number				
Proposed Pay Distribution	Bank Name Bank Name By checking this box and s agree and certify that: (1) All Institutions and none of the d electronically transferred in t "automatic sweep" or similar Authorization Agreement; or direct deposit authorization; (NACHA rules: Oakland Univer reversai/correction (debit) ent account(s) listed above; and t box with the substances of the su	ates financial vill be -back," to submit this , I will cancel my e applicable ry, error to my or debit the same	Total Net Pay		
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