

# Non-Matriculating Student Enrollment Guide

**Congratulations on your admission to Oakland University. When you take classes at OU, you'll find your professors will help you make important connections between theory and practice. They use their knowledge to cultivate and challenge yours.**

**But before that, you need to complete a few steps to guarantee your spot at OU.**

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## **STEP 1: ACTIVATE YOUR ACCOUNT**

Go to [oakland.edu/activate](http://oakland.edu/activate) to activate your student account (NetID). You'll need your Grizzly ID number from your acceptance letter.

Your NetID allows you to:

- Register for classes on MySAIL
- Receive direct deposit and billing (eBill) notifications
- Check your OU email and calendar
- Access grades, transcripts and more

Once you activate your account, get in the habit of checking your OU email regularly for important reminders, notifications and announcements. [oakland.edu/activate](http://oakland.edu/activate)

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## **STEP 2: REGISTER FOR CLASSES**

To register for classes:

1. first visit [oakland.edu/registrar/registration/regschedule](http://oakland.edu/registrar/registration/regschedule) to review the registration instructions
2. then go to [mysail.oakland.edu](http://mysail.oakland.edu) to register (or click on MySAIL in the top task bar of any OU web page)

If you get an error while registering, you can locate the point of contact at [oakland.edu/registrar/registration/registration-errors](http://oakland.edu/registrar/registration/registration-errors) to assist you in resolving the requirement. Some courses require specific prerequisites; the department can verify that you meet the prerequisite and allow you to register. For other registration issues, please contact Registrar Services at (248) 370-3450 (please identify yourself as a non-matriculating student).

### **ADDING CLASSES**

You may add courses without faculty permission through the first week of classes. To register for classes during the second week, you'll need approval from the instructor/department, and then you may register for the course on MySAIL.

### **DROPPING OR WITHDRAWING FROM CLASSES**

It's important to fully understand the implications of dropping or withdrawing from a course. Please go to [oakland.edu/dropornot](http://oakland.edu/dropornot) to review the impact it may have on your degree plan.

[oakland.edu/registrar](http://oakland.edu/registrar) | (248) 370-3450

## **STEP 3: PICK UP YOUR GRIZZCARD**

Your GrizzCard gives you access to student resources across campus, including the Rec Center, Kresge Library, computer labs, and more. To get your card, you must first register for classes, then pick it up at OU's ID Card Office in the Oakland Center (please bring a picture ID). [oakland.edu/grizzcard](http://oakland.edu/grizzcard) | (248) 370-2291

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## **STEP 4: FINANCIAL SERVICES AND PAYMENT**

Visit [oakland.edu/financialservices](http://oakland.edu/financialservices) to read important information about tuition, payment due dates and payment options.

We will send an email to your OU email account when your eBill is ready to be viewed and paid online. Visit [oakland.edu/ebill](http://oakland.edu/ebill) for a brief overview of your current account status, recent and past statements, and available payment plans.

Non-matriculating students are not eligible for federal, state or OU financial assistance.

For information about payment due dates and cancellation, go to [oakland.edu/financialservices/student-account-information/payments-cancellation](http://oakland.edu/financialservices/student-account-information/payments-cancellation).

[oakland.edu/financialservices](http://oakland.edu/financialservices) | (248) 370-2550

## ADDITIONAL SERVICES AND RESOURCES

### BARNES & NOBLE AT OU

You can purchase or rent new and used textbooks or eTextbooks in person or online through the university bookstore.  
[oakland.bncollege.com](http://oakland.bncollege.com)

### DISABILITY SUPPORT SERVICES

If you have a physical, psychological, sensory and/or learning disability, please contact Disability Support Services to discuss eligibility for services and accommodations.  
[oakland.edu/dss](http://oakland.edu/dss)

### KRESGE LIBRARY

The experts at Kresge Library are available to answer your research and technology questions, and assist with thousands of print and electronic resources.  
[library.oakland.edu](http://library.oakland.edu)

### OAKLAND CENTER (OC)

The OC houses Pioneer Food Court, Barnes & Noble at OU, Grizz Express, the Office for Student Involvement, the Student Technology Center, an ATM and lounge areas.  
[oakland.edu/oc](http://oakland.edu/oc)

### UNIVERSITY RECREATION AND WELL-BEING (REC WELL)

All enrolled students have access to the Recreation Center and its programs. Stress relief and well-being programs help in maintaining a balanced life.  
[oakland.edu/recwell](http://oakland.edu/recwell)

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## DON'T FORGET

To request a copy of your OU transcript, visit [oakland.edu/registrar/records/transcripts](http://oakland.edu/registrar/records/transcripts).

Have questions about becoming a Golden Grizzly? We're ready to answer them. Call (248) 370-3360 or email [visit@oakland.edu](mailto:visit@oakland.edu).

Want a tour of campus? We'd love to show you around. Sign up at [oakland.edu/visit](http://oakland.edu/visit) or tour campus virtually at [youvisit.com/oakland](http://youvisit.com/oakland).

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