STUDENT TEACHING EXPERIENCES CHECKLIST

The following orientation experiences are appropriate for the beginning weeks of the internship. Efforts should be made to complete and check off the activities appropriate to your assignment.

I. GENERAL ORIENTATION EXPERIENCES

	Meet building personnel	Locate building areas
	O administrators	O toured the building
	O secretary	O media center/library
	O department members	O outdoor areas
	O other teachers	O cafeteria
	O special teachers	O gymnasium
	O custodian	O teacher's work area
	O other personnel (media, etc.)	
	O supply room/audio-visual equipment	
II.	DISCUSSION WITH COOPERATING TEACHER	
	School policy	Unit or room policy
	O discipline	O classroom rules
	O fire/disaster drill	O curriculum
	O absence	O teacher manuals
	O injuries/illness	O basic routine
	O rules	O management techniques
	O faculty meetings	O students with special needs
	O parking	O record keeping
	O school calendar	O grouping
	O use of media center	O available resources
	O use of copy machine, etc.	O multicultural issues
III.	OBSERVATION OF THE COOPERATING TEACHER'S PROCEDURES	
	O lecture	O questioning techniques
	O curricular resources	O reinforcement
	O discussion	O feedback
	O time management	O student/teacher interaction
	O whole class work	O directions
	O small group work	O listening
	O cooperative learning	O synthesis
	O groups working simultaneously	O conclusions/closure
	O individualization	O evaluation
	O students with disabilities	O discipline
	O gifted students	O motivational strategies
	O ESL students	O short term objectives
	O communication	O long range objectives
	O pacing	O parent/teacher interaction
	O lesson plans	